

WEBSITE DESIGN AND DEVELOPMENT CONSULTANT - REF:LVMM/2024/03

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**PROCUREMENT PROCESS**

IC - Individual contractor

OFFICE

UNDP-HQ - BELGIUM

DEADLINE

08-Aug-24 @ 01:49 PM (New York time)

PUBLISHED ON

25-Jul-24 @ 12:00 AM (New York time)

REFERENCE NUMBER

UNDP-HQ-01137

CONTACTProcurement Team - procurement.be@undp.org

This specific tender is managed via the new supplier portal system of UNDP Quantum. If you are interested in submitting a bid for this tender, you must subscribe following the instructions in the user guide. If you have not registered a profile with this system, you can do so by following the link for Supplier Registration.

If you already have a supplier profile, please login to the Supplier Portal, then search for the negotiation using the reference number **UNDP-HQ-01137**, following the instructions in the user guide.

Introduction

Country: Home-based

Description of the Assignment: Website Design and Development Consultant

Period of assignment/services: 1 September - 31 December 2024

The proposal should be submitted directly in the portal no later than the indicated deadline.

Any request for clarification must be sent in writing via messaging functionality in the portal. UNDP will respond in writing including an explanation of the query without identifying the source of inquiry.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the system. This will enable the system to send notifications in case of amendments of the tender requirements. Should you require further clarifications, kindly communicate using the messaging functionality in the system. Offers must be submitted directly in the system following this

link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal. In case you have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in UNDP

website: <https://www.undp.org/procurement/business/resources-for-bidders>. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.